



Draft

Olympia School District

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Board of Directors

Carolyn Barclift

Russ Lehman

Bob Shirley

Frank Wilson

Adam Buchholz,

Student Representative

William V. Lahmann, Superintendent

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS APRIL 21, 2008

A regular meeting of the Olympia School District Board of Directors was called to order by President Carolyn Barclift at 6:30 p.m. on Monday, April 21, 2008, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, Washington 98501. Also in attendance were Vice President Bob Shirley, Directors Russ Lehman and Frank Wilson, and Superintendent Bill Lahmann. Student Representative Adam Buchholz was absent.

The Pledge of Allegiance was led by President Barclift.

PRESENTATION

Matt McCauley, Assistant Superintendent, K-12 Teaching & Learning, provided the Board with an overview of the prestigious and rigorous process known as National Board Certification. The Board members read a brief background of each of four Olympia School District teachers who received their National Board credentials this year. Carolyn Gilman and Carissa Riley, English teachers at Olympia High School; Keith Holder, band teacher at LP Brown Elementary, Garfield Elementary and Jefferson Middle Schools; and, Laura Wright, Grade 6 Language and Social Studies teacher at Washington Middle School, will be recognized by the Olympia School Board for their accomplishments in completing this rigorous certification process.

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 24, 2008, WAS MOVED AND SECONDED BY DIRECTORS SHIRLEY AND WILSON. APPROVAL OF THE MINUTES OF THE SPECIAL MEETINGS OF MARCH 19, APRIL 3 AND APRIL 6, 2008, WERE INDIVIDUALLY MOVED AND SECONDED BY DIRECTORS LEHMAN AND WILSON. EACH MOTION WAS UNANIMOUSLY APPROVED.

Director Lehman encouraged the audience to listen to the recordings (podcasts) of the Board meetings, available on the District website, as the minutes do not reflect a word-for-word account of the meetings.

CONSENT AGENDA

DIRECTOR WILSON MOVED, AND DIRECTOR LEHMAN SECONDED, APPROVAL OF THE CONSENT AGENDA, AS AMENDED TO CORRECT THE DAYS OF THE WEEK OF THE PUBLIC FORUMS. FOUR AYES; MOTION CARRIED.

1 SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Tuesday, May 6, 6:30 pm, **Public Forum (2008-09 Budget)**, Knox Center
- Wednesday, May 7, 6:30 pm, **Public Forum (2008-09 Budget)**, Marshall MS
- Monday, May 12, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, May 19, 6:30 pm, **Study Session (Budget)**, Knox Center
- Tuesday, May 27, 6:30 pm, **Regular Board Meeting**, Avanti HS (Knox Center)
- Monday, June 2, 6:30 pm, **Study Session (Budget)**, Knox Center
- Thursday, June 5, 4:00 pm, **Retirees' Ice Cream Social**, OHS
- Thursday, June 5, 6:30 pm, **Public Hearing (Budget)**, Knox Center
- Monday, June 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Tuesday, June 10, 7:00 pm, **Capital HS Graduation**, St. Martin's Pavilion
- Wednesday, June 11, 7:00 pm, **ORLA Graduation**, Indian Summers Country Club
- Thursday, June 12, 6:00 pm, **Avanti HS Graduation**, Knox Center Auditorium
- Monday, June 16, 7:00 pm, **Olympia HS Graduation**, St. Martin's Pavilion
- Tuesday, June 17, 6:30 pm, **Study Session (Budget)**, Knox Center
- Tuesday, June 24, 6:30 pm, **Regular Board Meeting**, Knox Center

2 CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The Board approved two retirements, one resignation, one reduction in contract, one increase in contract, and one new contract:

RETIREMENT

Andrews, Mary Jo – Secondary Teacher on leave of absence. (Last assignment was Social Studies at Capital High School.) Approved retirement effective April 30, 2008.

Matheny, Marvin – Special Education Teacher on leave of absence. Approved amending his previously approved leave of absence to a retirement, effective August 18, 2008.

RESIGNATION

Stein, Heather – Music Teacher at Capital High School. Approved effective the end of the 2007-08 school year.

REDUCTION IN CONTRACT

Fabritius, Jennifer – Marketing Teacher at Capital High School. Approved a continuing .4 FTE reduction in contract (from 1.0 to .60), effective 2008-09 school year.

INCREASE IN CONTRACT

Elam, Angel – Business Education at Capital High School. Approved a one-year .20 FTE increase in contract (from .50 to .70), effective February 2, 2008.

NEW CONTRACT

Workman, Kari – Speech Language Pathologist at Hansen Elementary. Approved a one-year 1.0 FTE contract, beginning March 31, 2008. (Filling FTE vacated by a contract employee.)

3 CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Board approved the Classified Personnel Report dated April 21, 2008.

3.2 OSD/OEAPA Agreement – September 1, 2006 through August 31, 2010

The Board approved the agreement between the Olympia School District and the Olympia Educational Administrative Professionals Association (OEAPA) for the contract years of September 1, 2006, through August 31, 2010.

4 PUPILS & PROGRAMS

4.1 Instructional Materials Committee Request

The Board approved the submitted list of recommended materials.

4.2 Overnight Field Trip Requests

The Board approved the following overnight field trips:

- OHS** – United States Academic Decathlon National Tournament; Los Angeles, California; nine students, one teacher chaperone; April 30-May 4, 2008.
- CHS** – DECA International Career Development Conference, Atlanta, Georgia; marketing exhibits and workshops, competition at national level; six students, one teacher; April 24-30, 2008.

5 BUILDINGS & GROUNDS

5.1 Permission to Call for Bids to Relocate Portable Classrooms

The Board granted approval to call for bids to relocate four portable classrooms currently located at the 26th Avenue site (formerly John Rogers Elementary School) to Olympia High School (one unit), McKenny Elementary School (one unit), and Hansen Elementary School (two units).

6 BUILDINGS & GROUNDS-NEW CONSTRUCTION

6.1 Final Acceptance Bid 585 – Capital High School Modernization & Additions

The Board approved final acceptance of the CHS Modernization & Additions project, approximately 193,000 square feet of additions and renovations.

6.2 Final Acceptance Bid 586 – Washington Middle School Modernization & Additions

The Board approved final acceptance of the Additions & Modernization project at Washington Middle School, approximately 100,000 square feet of additions and renovation of Washington Middle School.

6.3 Change Order - Pioneer Elementary School Modernization & Additions

The Board approved the change order to move the bus driveway to the west in order to accommodate the expanded storm filter system, at a cost of \$35,675.14, to be recovered from the design team once the project is completed.

8 FINANCES

8.1 Approval of Vouchers

The Board approved cancellations totaling \$158,377.21, and the following expenditures: Associated Student Body Fund Voucher Nos. 30260, 30261, and 30314 through 30378, totaling \$115798.82; Capital Projects Voucher Nos. 9781 and 9801 through 9832, in the total amount of \$387,557.49; General Fund Voucher Nos. 141374 through 141608, in the total amount of \$997816.81; and, Transportation Vehicle Fund Voucher No. 67, in the total amount of \$86,543.28.

8.2 Financial Report – March 2008

The Board approved the March 2008 Revenue & Expenditure Reports for the Associated Student Body, Capital Projects, Debt Service, General, and Transportation Vehicle Funds.

8.3 Request for Matching Funds

The Board approved a request from the Olympia High School Academic Decathlon Team for the District to absorb one-third, or \$2,050.00 of the travel costs for their participation in the United States Academic Decathlon National Tournament in Los Angeles, California, April 30-May 4, 2008. The remaining two-thirds are split between the individual students and the OHS Associated Student Body Fund.

8.3 Inter-District Agreement – Heritage University

The Board approved an inter-district cooperative agreement between the Olympia School District and Heritage University College of Education and Psychology for provision of student teaching and related educational services to Heritage students.

REGULAR AGENDA

1 SCHOOL DIRECTORS

1.1 2008-2012 Strategic Plan, Action Plan Update

Interim Operations Manager Kevin Evoy updated the Board on the District's 2008-2012 Strategic Plan action plan process. Mr. Evoy noted that the intent is to develop an action plan that is ambitious, measurable and achievable, and a working draft was created designed to stimulate thinking, new ideas and a higher level of feedback. He took the Board through the process and timeline, with a goal of a draft plan to be ready by June 9, 2008.

1.2 Procedure 1000.1P, Student Representative to the Board

The Board discussed a revision to the student representative selection process, Procedure 1000.1P, redefining the process for the election of a student representative, as initially recommended by current Student Representative Adam Buchholz. Superintendent Lahmann reviewed the current procedure and the change to rotate the position among the high schools.

1.3 Proposed New Policy 4130, Parent Involvement

Assistant Superintendent Hans Landig presented for second reading a required policy outlining the District's responsibility to involve parents in the education process for their children.

DIRECTOR LEHMAN MOVED TO APPROVE POLICY 4130. DIRECTOR SHIRLEY SECONDED. FOUR AYES; MOTION CARRIED.

1.4 Resolution 440, Reduced Education Staffing Plan

Human Resources Director Beth Scouler presented Resolution 440, Reduced Education Staffing Plan, for Board approval. The resolution directs the Superintendent to prepare a reduced education staffing plan for the 2008-09 school year, in the event it is required as a result of the budget. After discussion,

DIRECTOR SHIRLEY MOVED TO APPROVE RESOLUTION 440, REDUCED EDUCATION STAFFING PLAN, AS PRESENTED. PRESIDENT BARCLIFT SECONDED. THREE AYES, ONE NO; MOTION CARRIED.

4 PUPILS & PROGRAMS

4.1 IMC Review

The Instructional Materials Committee submitted a list of recommended materials for the Board's approval, first considered at the March 24, 2008, regular meeting.

DIRECTOR WILSON MOVED TO APPROVE THE INSTRUCTIONAL MATERIALS COMMITTEE REQUEST AS PRESENTED. DIRECTOR LEHMAN SECONDED. FOUR AYES; MOTION CARRIED.

8 FINANCE

8.1 General Fund Voucher No. 141212

The Board considered General Fund Voucher No. 141212, representing payment of legal fees to Perkins Coie in the amount of \$5,934.00.

Director Shirley said he is seeking clarification with regard to charges in January pertaining to the OEA's letter of concern. Following questions of privilege, Director Shirley asked Superintendent Lahmann if he and Director Barclift had discussed avoiding embarrassment for him. Superintendent Lahmann answered, "no." He then asked Director Barclift if she and Superintendent Lahmann had discussed avoiding embarrassment. Director Barclift responded that she had not, and referred again to the question of privilege.

DIRECTOR SHIRLEY MOVED THE AUTHORIZATION OF THE VICE PRESIDENT TO SEEK THE ASSISTANCE OF THE STATE AUDITOR TO DETERMINE WHETHER OR NOT THE PAYMENT OF THE VOUCHER IN QUESTION WOULD REPRESENT THE PROPER USE OF PUBLIC FUNDS. DIRECTOR LEHMAN SECONDED. Following discussion, **THREE AYES, ONE ABSTENTION; MOTION CARRIED.**

PRESIDENT BARCLIFT MOVED TO PAY THE VOUCHER WHILE THE INVESTIGATION WAS GOING FORWARD. Directors Shirley and Lehman indicated they would vote against the motion. The motion was withdrawn.

SUPERINTENDENT'S REPORT / HOT TOPICS

Superintendent Lahmann reported that Martha Roth was retiring as principal of Reeves Middle School and that the selection process was underway, targeting June 9th as a date to bring a recommendation to the Board. He also reported that Garfield Elementary School had been burglarized over the weekend, and fingerprints and blood samples had been retrieved from the site. An estimated value had not yet been determined, but the primary loss was of projectors and laptops.

BOARD MEMBER COMMENTS

President Barclift reported on a meeting she attended wherein Kathe Taylor, Policy Director of the State Board of Education, provided information about the work they are doing on graduation requirements. She recommended it be reviewed on their website. They have clearly heard that districts are opposed to any additional unfunded mandates

Director Wilson thanked the administrators and staff at Madison and Roosevelt Elementary Schools for their courtesies to him on his recent visits to their schools.

Director Shirley noted that Policy 1229 requires annual Board self-evaluation, and he will be bringing process information for their consideration very soon.

The meeting was adjourned at 7:53 pm.

Respectfully submitted,

Bill Lahmann, Secretary to the Board

Carolyn M. Barclift, President