



**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
AUGUST 10, 2009**

A regular meeting of the Olympia School District Board of Directors was called to order by President Carolyn Barclift at 6:30 p.m. on Monday, August 10, 2009, at the Knox Administrative Center, 1113 Legion Way SE, Olympia, WA 98501. Also attending were Directors Mark Campeau, Allen Miller, Eileen Thomson and Frank Wilson, and Superintendent Bill Lahmann. Student Representative Vamsi Chunduru joined the meeting in progress.

The Pledge of Allegiance was led by President Barclift.

DIRECTOR WILSON MOVED TO APPROVE THE MINUTES OF THE JULY 20, 2009 REGULAR BOARD MEETING, AS PRESENTED. DIRECTOR MILLER SECONDED. FOUR AYES, ONE ABSTENTION; MOTION CARRIED.

There were no audience members who indicated their desire to address the Board about agenda items or under Community Comment.

CONSENT AGENDA

DIRECTOR MILLER MOVED TO APPROVE THE CONSENT AGENDA. DIRECTOR CAMPEAU SECONDED. Superintendent Lahmann noted an error in the Classified Personnel report, Item 3.1, which listed the resignation of Devin Proctor, when in fact Mr. Proctor was terminated. Directors Miller and Campeau revised their motion and second accordingly. As to the motion: **SIX AYES, MOTION CARRIED.**

1 SCHOOL DIRECTORS

1.1 Board Meeting Schedule

- Monday, August 24, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, September 14, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, September 28, 6:30 pm, **Regular Board Meeting**, Jefferson MS
- Monday, October 12, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, October 19, 6:30 pm, **Study Session**, Knox Center
- Monday, October 26, 6:30 pm, **Regular Board Meeting**, Hansen ES
- Monday, November 9, 6:30 pm, **Regular Board Meeting**, Knox Center
- Monday, November 16, 6:30 pm, **Study Session**, Knox Center
- Monday, November 23, 6:30 pm, **Regular Board Meeting**, Marshall MS
- Monday, December 7, 6:30 pm, **Study Session**, Knox Center
- Monday, December 14, 6:30 pm, **Regular Board Meeting**, Knox Center

2 CERTIFICATED PERSONNEL

2.1 Certificated Personnel Report

The Board approved one leave of absence, eight increases in contract and thirteen new contracts:

LEAVES OF ABSENCE – Effective the 2009-10 contract year

Cotey, Jennifer – Curriculum Coach for Student Support. Approved a .50 FTE childcare leave of absence (from 1.0 to .50).

INCREASES IN CONTRACT – Effective the 2009-10 contract year

Chance-Pape, Robyn – High School Literacy Instructional Specialist for K-12 Teaching & Learning. Approved a continuing .20 FTE increase in contract, (from .80 to 1.0). (New allocation. This is a change in assignment from Washington Middle School.)

Gilman, Carolyn – English at Olympia High School. Approved a continuing .20 FTE increase in contract, from .60 to .80. (New allocation.)

Inglin, Deborah – Special Education, LAP and Social Studies at Olympia High School. Approved a continuing .20 FTE increase in contract, from .80 to 1.0. (Filling .20 FTE of Bill Curtis' retire/rehire contract.)

Lang, Marianne – English at Olympia High School. Approved a continuing .20 FTE increase in contract, from .40 to .60. (New allocation.)

McCoy, Terri – Social Studies and Integrated Learning at Olympia High School. Approved a continuing .20 FTE increase in contract. (Filling .20 FTE of Bill Curtis' retire/rehire contract.)

Strozyk, Shannon – Chemistry at Capital High School. Approved a continuing .20 FTE increase in contract, from .80 to 1.0. (Filling the remainder of Judith Henry's resignation.)

Temple, Megan – Yearbook and Viscom at Olympia High School. Approved a continuing .20 FTE increase in contract, from .20 to .40. (Filling .20 FTE of Johanna Vaughn's retirement.)

Walker-Tindal, Barbara – Infant Toddler Teacher at LP Brown Elementary School. Approved a one-year .10 FTE increase in contract, from 1.0 to 1.1. (Filling .10 of Mary Turcotte's one-year only .20 super FTE.)

NEW CONTRACTS - Effective the 2009-10 contract year

Brotherton, Jennifer – Middle School Reading Instructional Specialist for K-12 Teaching & Learning. Approved a 1.0 Continuing contract.

Cotey, Jennifer – Curriculum Coach for student Support. Approved a 1.0 FTE one-year only contract. (Grant-funded position)

Curtis, William – Latin at Olympia High School. Approved a .20 FTE one-year leave replacement contract, Mr. Curtis is a retire/rehire. (Filling Kristin Soderberg's .20 FTE leave of absence.)

Dally, John – Woodshop and Cabinet Shop at Olympia High School. Approved a .40 FTE one-year retire/rehire contract. (John filled this position the 08-09 school year.)

Hahn, Rebecca – Grade four at McLane Elementary School. Approved a 1.0 FTE continuing contract. (Rebecca filled this position the 08-09 school year on a one-year contract.)

Landers, Sheryl – Instructional Design Specialist at the Olympia Regional Learning Academy. Approved a 1.0 FTE one-year only contract. (New allocation.)

Lawrence, Stephen – Psychologist at Pioneer Elementary School. Approved a .70 FTE one-year retire/rehire contract. (Stephen filled this position the 08-09 school year.)

LeTourneau, Brian – Economics at Olympia High School. Approved a .40 FTE one-year retire/rehire contract. (Brian filled this position the 08-09 school year.)

McVoy, Dona – Preschool at Garfield Elementary School. Approved a 1.0 FTE continuing contract. (Filling Kristi Ramey's resignation.)

Miller, Kevin – Special Education at Washington Middle School. Approved a .60 FTE one-year retire/rehire contract. (Kevin filled this position the 08-09 school year.)

O'Connor, Frank – Careers in Education at Olympia High School. Approved a .20 FTE one-year retire/rehire contract. (Frank filled this position the 08-09 school year.)

Schmidt, Cecily – Art at Capital High School. Approved a .40 FTE continuing contact. (Filling .40 FTE of Margaret Carlson's retirement.)

Wark, James – Media Technology and Marketing at Olympia Regional Learning Academy. Approved a .50 FTE provisional contract. (New allocation.)

3 CLASSIFIED PERSONNEL

3.1 Classified Personnel Report

The Board approved the Classified Personnel Report of August 10, 2009, as amended to reflect the termination, rather than resignation, of Devin Proctor.

3.2 Unrepresented Non-Supervisory Salaries

The Board approved the proposed salary schedule for Olympia School District's unrepresented, non-supervisory employees beginning September 1, 2009.

8 FINANCES

8.1 Approval of Vouchers

The Board approved the cancellation of warrants totaling \$160,526.37, and the following expenditures: Associated Student Body Fund Voucher Nos. 31380 through 31383, in the total amount of \$12,373.55; Capital Projects Voucher Nos. 10234 through 10253, in the total amount of \$279,828.69; and, General Fund Voucher Nos. 145545 through 145631, in the total amount of \$558,945.43.

REGULAR AGENDA

1 SCHOOL DIRECTORS

1.1 PROPOSED NEW POLICY 3212, 2ND READING

Jeff Carpenter, Coordinator of Health, Fitness and Athletic Programs, presented for second reading a new policy recommended to establish District policy for secondary level athletic programs related to head injuries and concussions.

DIRECTOR WILSON MOVED TO APPROVE POLICY 3212, AS PRESENTED. DIRECTOR THOMSON SECONDED. SIX AYES; MOTION CARRIED.

1.2 PROPOSED REVISION TO POLICY 4260, 2ND READING

Jeff Carpenter, Coordinator of Health, Fitness and Athletic Programs, presented for second reading, and recommended, modifications to Policy 4260, Facility Rental and Use, in order to apply the provisions of the new legislation regarding head injuries and concussions to OSD's athletic facilities and play fields. He noted several very minor changes between the version presented at the last meeting for first reading and the current one.

Director Miller recommended clarification to Paragraph VI, E, 5), c) to read:

"No pyrotechnic or other visual displays that are distracting to the surrounding neighborhood will be used or permitted in, or adjacent to the stadium. Air horns, cowbells, sirens, electronic amplification of cheering, and similar noisemakers are prohibited. The electronic amplification of music may be used only in support of school district events, as provided in Procedure 4260P(C)."

DIRECTOR MILLER MOVED TO APPROVE POLICY 4260 AS AMENDED. DIRECTOR WILSON SECONDED. SIX AYES; MOTION CARRIED.

1.3 PROPOSED REVISION TO POLICY 6005, 1ST READING

Jim Crawford, Assistant Superintendent, Facilities & Operations, recommended a modification to Policy 6005, Ending Fund Balance, based on the Board's request for review. He reviewed the main considerations when determining an adequate Ending Fund Balance and provided information about the impact the Ending Fund Balance has on the District's financial reputation.

1.4 PROPOSED RESOLUTION 454, 1ST READING

Peter Rex, Communications Director, recommended Resolution 454, exempting the District from maintaining a current index of records under RCW 42.56.070(4). He noted the excessive cost that would be involved in indexing all the meeting notes, legal documents, drafts, emails, correspondence in all forms, etc., resulting in the draft presented for consideration. He also stated that the practice currently in place would continue to enable us to respond to all public records requests.

Director Miller asked for back-up to justify the resolution.

5 BUILDINGS & GROUNDS

5.1 FACILITY RENTAL FEES

Jim Crawford, Assistant Superintendent, Facilities & Operations, presented information requested by the Board regarding our current fee schedule for rental of our facilities to non-District users.

SUPERINTENDENT'S REPORT / HOT TOPICS

Superintendent Lahmann distributed to the Board a letter from parents requesting admission to Olympia High School. He explained that the family did not understand, but has now been advised of, the appropriate process for filing an interdistrict transfer request. They have subsequently filed the request.

Superintendent Lahmann informed the Board of a re-calculation of the costs for the overnight portion of Cispus. Assistant Superintendent Crawford provided an explanation, and the Board agreed the parent group involved in fundraising for 2010 should be notified of a change from \$70,000 to \$50,000 required in order to cover the overnight costs.

Superintendent Lahmann reported that two of our Title I schools, LP Brown Elementary School and Hansen Elementary School, along with schools in districts all over the state, did not meet Adequate Yearly Progress requirements in Special Education Reading. As a result, a letter will go out to all parents in those two schools, informing them of their right to enroll their student(s) in either Garfield Elementary School or McLane Elementary School.

Superintendent Lahmann announced the availability of tickets for the annual Spaghetti Bowl dinner, and the game, Friday, September 11, 2009.

BOARD MEMBER COMMENTS

President Barclift said she, and a couple of our administrators, would be attending some of the Lighthouse Study workshop being held at Washington State School Directors' Association, and would report back. She also noted that she enjoyed attending, along with Director Wilson, the District Administrators' Retreat on August 6th.

Director Wilson reported on a visit to Olympia High School with Mick Hart and the summer school staff, and thanked them for their courtesy.

Director Campeau asked about the meeting with the City, the District and the Boys and Girls Club, and it was reported that the Club would be operating a program at Jefferson Middle School.

The meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Bill Lahmann, Secretary to the Board

Carolyn M. Barclift, President

A full recording of the Board meeting is available on the OSD website: <http://osd.wednet.edu>. Click on "Board of Directors," then on "Board Meeting Podcast," and follow the instructions for downloading the appropriate meeting.