

## 2020F-5 Instructional Materials Pilot Use Request

The completed request and supporting documents are to be submitted to the IMC Secretary, along with material suggested for pilot

Title \_\_\_\_\_ Author \_\_\_\_\_

Publisher \_\_\_\_\_ Copyright Date \_\_\_\_\_

Course Title and Grade Level \_\_\_\_\_

This material is: New \_\_\_\_\_ Replacing \_\_\_\_\_ (TITLE/COPYRIGHT)

Number of Copies Needed \_\_\_\_\_ Unit Price \_\_\_\_\_

This material is intended for pilot use during \_\_\_\_\_ term, 20 \_\_\_\_\_

I have taken the following step(s) to determine the suitability of the above instructional material.

### THE FOLLOWING ARE MANDATORY STEPS:

- ( ) 1. I have reviewed the material and found it meets the criteria of the District Instructional Materials Committee, including criteria for the elimination of gender bias.  
**Please complete and attach a Bias Content form.**
- ( ) 2. I have compared it with other available materials.  
**Please provide a list of all materials considered on reverse or as an attachment.**
- ( ) 3. I have compared reviews of it with reviews of other available materials.  
**Please attach copies of reviews.**
- ( ) 4. I have evaluated the reading level (using a readability scale) and found it averages about \_\_\_\_\_ grade.  
**Please describe the reading level and the method used to determine readability on reverse or as an attachment.**
- ( ) 5. I have answered the questions listed on the following page.  
**Please note, two sets of questions are available, one pertaining to text and one pertaining to literature. Use the question(s) which best pertains to your submission.**

Selector's Name \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_ Grade Level or Department \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

### PILOT APPROVAL DATE

Curriculum Director \_\_\_\_\_ Date \_\_\_\_\_

Limitations: \_\_\_\_\_

\_\_\_\_\_